



# MDS/RAI ADVISOR

## 1 REGISTRATION FORM FOR CHECK PAYMENT

**FOR BUSINESS CHECK, MONEY ORDER OR CASHIER'S CHECK PAYMENT BY MAIL, PLEASE COMPLETE THIS REGISTRATION FORM. PLEASE READ THE INSTRUCTIONS ATTACHED.**

**MDS 3.0 TRAINING (2-Day/3-Day) FEE: \$ \_\_\_\_\_**

Discounted Fee: \$ \_\_\_\_\_

Training Date(s): \_\_\_\_\_

Attendee's Name: \_\_\_\_\_ Title: \_\_\_\_\_

RN/LVN License #: \_\_\_\_\_

Attendee's Email (For course instructions. One attendee per email): \_\_\_\_\_

Mailing Address (MDS/RAI Advisor is not responsible for a package or certificate replacement if the mailing address YOU provide during registration is **INCORRECT** or **NOT VALID**):

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Please complete organization information if facility is paying for attendee:

Facility Representative Completing Form: \_\_\_\_\_

Facility Name: \_\_\_\_\_

Facility Address: \_\_\_\_\_

Facility Phone: \_\_\_\_\_

Separate email for invoice and/or receipt, if applicable: \_\_\_\_\_

**CHECK ENCLOSED (OR BEING PROCESSED BY ORGANIZATION'S BUSINESS OFFICE):**

**Business Check**

**Money Order**

**Cashier's Check**

\*I have read the cancellation policy:

\*Signature: \_\_\_\_\_

\*The "I have read the cancellation policy" box needs to be marked with an "x" or check-marked and a signature are both required for course registration to be processed.

## INSTRUCTIONS:

- ▶ 1) For detailed information about the training, please visit the website: [www.mdsadvisor.org](http://www.mdsadvisor.org)
  
- ▶ 2) **For business check, cashier's check or money order payment by mail (No personal checks):**
  - A. **You MUST call or email us before mailing the registration form & payment: (323)574-3439 or [info@mdsadvisor.org](mailto:info@mdsadvisor.org).** This step is to ensure seat availability and save a seat for you. Please keep in mind: Mailing can cause delays especially if mail is lost.
  
  - B. "Pay to": **MDS/RAI ADVISOR**
  
  - C. Mail payment with this completed form to:  

**MDS/RAI ADVISOR**  
**1450 2nd St #117**  
**Santa Monica, CA 90401**
  
  - The registration form can be emailed ahead of payment if your billing department needs to process separately.
  
  - D. Check your email for confirmation of registration from MDS/RAI ADVISOR.
  
  - E. **If you do not hear from us five (5) days after you have sent the payment, please call us.**
  
- ▶ 3) **[READ THE CANCELLATION AND REFUND POLICY](#)**: Verifying license numbers, printing certificates on linen paper and processing course materials cannot be undone; thus, the non-refundable administrative processing fee is applied to all cancellations. Go to the Cancellation and Refund Policy page: <https://www.mdsadvisor.org/cancellation-and-refund-policies>